



Re: Rideshare Parking Policy

Dear New Tenant,

It is with great pleasure that we welcome you to 800 N. Glebe Road. As you prepare for your transition, we understand that many of your associates will have questions regarding the parking policies at the building. We would like to take this opportunity to share with you our Preferred Carpool Parking Policy at the property.

800 North Glebe has reserved preferred parking spaces for Carpool and Vanpool parking on the P1 and P2 levels of the garage. These spaces are conveniently located adjacent to the garage entrances, exits and elevator lobbies. In order to qualify as a vanpool, all occupants must be registered with a vanpool association such as Van Pool Services, Inc. In order to qualify as a carpool, there must be a minimum of 2 members registered and riding per vehicle. Once a carpool has been established between 2 or more building tenants, all members of the carpool must personally register with the property management office and complete the attached form. In the event that the member who is responsible for carrying the parking card is absent from work, please speak to the garage attendant in the parking office. Upon providing the rider information requested, the carpool will be admitted into the garage.

Please remember, there are a limited number of spaces, so the availability will be on a first-come, first-serve registration basis. Additionally, please see the Property Manager for any carpool/vanpool incentive offers.

Should you have any questions, please feel free to contact me at (571) 312-8171.

Thank you,

Michala Miller  
JBG Smith  
Senior Real Estate Manager

**Rider Registration Information #1 (Parking Account Holder)**

<b>Name:</b>	<b>Employer:</b>
<b>E-Mail:</b>	<b>Phone:</b>

**Car Registration Information**

<b>Make:</b>	<b>Model:</b>
<b>Year:</b>	<b>Color:</b>
<b>License Plate #:</b>	

**Rider Registration Information #2**

<b>Name:</b>	<b>Employer:</b>
<b>E-Mail:</b>	<b>Phone:</b>

**Car Registration Information**

<b>Make:</b>	<b>Model:</b>
<b>Year:</b>	<b>Color:</b>
<b>License Plate #:</b>	

**Rider Registration Information #3**

<b>Name:</b>	<b>Employer:</b>
<b>E-Mail:</b>	<b>Phone:</b>

**Car Registration Information**

<b>Make:</b>	<b>Model:</b>
<b>Year:</b>	<b>Color:</b>
<b>License Plate #:</b>	

**Rider Registration Information #4**

<b>Name:</b>	<b>Employer:</b>
<b>E-Mail:</b>	<b>Phone:</b>

**Car Registration Information**

<b>Make:</b>	<b>Model:</b>
<b>Year:</b>	<b>Color:</b>
<b>License Plate #:</b>	

Return copy of form to JBG Smith  
fax: (571-312-8882)